

(To be completed by Spring Jam staff.)

COMMERCIAL/PACKAGED FOOD

Last Name	Company Name	Category
Space Assigned		Date Received
Check Number	Check Amt.	Number of Booths
Notes/Preference		

## 34th Annual Spring Jamboree

April 30-May 1, 2011

9 a.m. to 6 p.m. Saturday ~ 9 a.m. to 4 p.m. Sunday

**Boulder City's Longest Running Arts, Crafts and Family Festival**

Produced by the Boulder City Chamber of Commerce ~ 465 Nevada Way ~ Boulder City, NV 89005

(702) 293-2034 ~ Fax (702) 293-0574 ~ [www.bouldercitychamber.com](http://www.bouldercitychamber.com)

### **Application Entry Deadline~February 28, 2011 (additional fee \$25 after 2/28/11)**

Welcome to the 34th Annual SPRING JAMBOREE April 30-May 1, 2011. This outdoor festival is held in Glorious Clean Green Boulder City near City Hall. This year the events will take place in Bicentennial Park, Wilbur Square and Escalante Park. This event is the major fundraising event of the year for the Boulder City Chamber of Commerce and is filled with art, craft, antiques, music, pageantry, song, dance, classic cars and local businesses. This year will prove to be another weekend full of fun and laughter along with spectacular arts and crafts. And we must not forget the wonderful food we enjoy during any affair in the park.

#### **Rules of Entry**

Commercial vendors are now accepted at Spring Jamboree. One vendor per booth. Pre-packaged and labeled food is acceptable, but you must send a sample of food packaging. Sampling will require a health permit. The Chamber Showcase area for local businesses and the Antiques and Collectibles are featured in parks separate from the artists and commercial vendors. Handmade artisans do pay a different rate, so please verify that you are entering the proper category. The Spring Jamboree committee will review your photos to determine proper placement. Limited electrical is available in some areas with a reservation. Contact the Chamber office to arrange for this service at the event.

#### **Display**

Exhibitors must provide their own booths and displays. Displays must be professional and neat in appearance. Each space is 10' x 15' and you may buy two. All work must be in place by 8:30 am each day. Live demonstrations are encouraged. **Limited** electricity is available on a first-come basis. **Generators and tent stakes are not permitted.** Displays remain set-up until 4:00 pm on Sunday. Those not complying will not be permitted to return to future shows in Boulder City. Exhibitors are responsible for the safety and liability of their own displays and product.

#### **Registration**

The "Check-In/Information" booth will be clearly marked and will be open at 6:00 am on April 29, 2011. Exhibitors will not be allowed to set up until Friday morning at 6:00 am. This same booth will serve as the "Information" booth, "Raffle" booth, and "Check-Out/Sales Tax Collection" booth. Your booth number and map will be sent with acceptance letter. You will not need to check in upon arrival. A staff member will come to you with your Festival Materials.

#### **Fees**

Booth fee must be included with this application. The fee *includes* a \$25.00 **non-refundable application fee**. **Returned checks result in automatic cancellation. There are no exceptions.** One space (10 feet by 15 feet) is \$225, and two spaces (10 feet by 30 feet) are \$425 payable to Boulder City Chamber of Commerce. Participation

in previous Boulder City festivals does not guarantee acceptance from year to year. No refunds for inclement weather or for noncompliance of festival rules and regulations. Booth fee is refundable if not selected for participation. Refund checks will be mailed out immediately after non-eligibility is determined. There will be a minimal number of booths with electricity. This will be on a first-come basis for the added fee of \$60.00. Please call the Chamber office and speak to the Office Manager to reserve one of these spaces. Do not add the fee into your check until you have been given a reservation number from the Chamber office.

**Nevada Sales Tax**

You will receive the form "One Time Sales Tax Return" in your acceptance packet. You are responsible for the Sales Tax collected during the Festival and the payment of that Sales Tax is due at the close of the show, Sunday, May 1, 2011 from 4 pm to 6 pm at the Information/Registration Booth. **Any exhibitor who fails to turn in the "One-Time Sales Tax Return" form will be banned from future Boulder City festivals.**

**Cash payment is preferred, however if you chose to pay by check and it is returned, you will be banned from all future Boulder City festivals and charged a \$50.00 penalty.** Those exhibitors with a valid Nevada State Sales Tax number, please include that number on the form and turn it in Sunday.

**Instructions**

Complete this application and submit 2 recent photos, at least 3 x 5, of your work for exhibit and 1 photo or sketch of your booth. Please label the back of photos for return with your Festival Materials upon arrival. Slides will not be accepted. Enclose your check for **\$225.00** for one booth, or **\$425.00** for two booths. Please make check payable to the Boulder City Chamber of Commerce. Returned checks result in automatic cancellation. No exceptions. If the review committee has the need to deny you're application, you will be notified immediately. Further information will be mailed to you at the beginning of April regarding activities at this year's festival and also any further details you should be aware of.

**Booth Information**

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Booth Owner Last Name _____	First Name _____
Business Name _____	
Address _____	
City _____	State _____ Zip _____
Phone _____	Sales Tax Permit # _____
Federal ID# (SS#) _____	Vehicle License # _____ (Plate number of vehicle used at the Festival.)
E-mail Address _____	
May we submit Spring Jamboree information to you via e-mail? Y/N	
Fax # _____	Cellular # _____
May we submit Spring Jamboree information to you via fax? Y/N	
Price Range Of Your Product _____	Have you been in Spring Jam before? Yes / No
Please describe your product _____	
Please check the space size you are paying for: _____ \$25 Processing fee if paid after 2/28/11	
_____ 10' x 15' = \$225	_____ 10' x 30' = \$425
_____ Electricity \$60 with Reservation # _____	
Booth Location Preference _____	

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Handmade Artisans & Commercial are in Wilbur Park. Please specify the area of the park you would prefer.

## Spring Jamboree—Rules and Regulations

1. The 2011 Spring Jamboree selection committee will screen entries as they arrive. You will be notified immediately if your application is denied. Further information will be sent in April regarding the festival activities and more details for the vendors. If you would like to contact our office to verify our receipt of your application, the number to call is (702) 293-2034.
2. No representatives are to be sent in place of the vendor. Staff must be listed on the original application.
3. Exhibitors are prohibited from distributing literature or promoting any religious, fraternal, political or commercial organization. Literature on the artist's/craftsmen's work, vendor shop, or gallery is permitted.
4. **Animals/pets are prohibited** from the parks during this event unless entered in the Dog Show during Saturday's events. Medical dogs are permitted.
5. Exhibitors are responsible for security of their own work. The Boulder City Chamber of Commerce and any and all volunteers to Spring Jamboree 2011 assume no responsibility for any loss or damage to any inventory, artistic works, display materials, or artist's personal property for any cause whatsoever. Spring Jamboree can not be held responsible for any fraudulent transactions accepted during this event. **Night Security is provided by volunteer workers and a paid security company.**
6. By signing, you release Boulder City Chamber of Commerce, the City of Boulder City, the US Bureau of Reclamation, the US Post Office and all representatives, of all liability and responsibility for damages including, but not limited to, loss suffered before, during and after Spring Jamboree 2011 as a result of the display of your work, equipment and materials.
7. The Spring Jamboree 2011 selection committee reserves the right of final determination of eligibility for the show. If, after your arrival, the committee deems the product does not meet acceptable and conditional guidelines, it has the right to terminate said display and prohibit sales. The Boulder City Chamber of Commerce and its Spring Jamboree 2011 committee reserves the right to remove any artists/craftsmen/ vendor and their display for any violation of the rules and regulations of this festival.
8. **Returned checks result in automatic cancellation. There are no exceptions. Returned checks used to pay Sales Tax Returns will result in a \$50.00 penalty and artist will not be allowed to return to future Boulder City festivals. There are no exceptions.**
9. Playing radios, tape decks or mechanically reproduced sound without prior permission, is prohibited.
10. **There are no refunds of booth fees after April 1, 2011. There are no exceptions.** Application monies are committed at the time they are received for promotion and presentation of the festival.
11. **The selection committee is the final authority determining booth placement. Consideration is given to reasonable requests.**
12. All Artist/Craft/Vendor Booths **MUST** display their registration numbers in the upper left corner of the booth. Please fill in the emergency information on the back of the number.
13. "Nevada Sales Tax Return" slips must be turned in on Sunday between 4 pm and 6 pm at the close of the show. If you pay taxes quarterly, provide that sales tax number on the slip at the close of the show. Failure to turn in this slip could result in denial of future applications into the Boulder City Festivals.
14. **Booth spaces must be cleaned before leaving the show.** Any exhibitor that fails to do so will be fined a \$25.00 cleaning fee and will be banned from any further Boulder City festivals.

I have read and agree to the above.

Signature \_\_\_\_\_

Print \_\_\_\_\_

Date \_\_\_\_\_

I will donate a prize to the Spring Jamboree 2011 Raffle. Y/N

If you circled yes, a staff member will come to your booth to pick up your donation on Friday, April 29, 2011.