



46th Annual Spring Jamboree May 6-7, 2023

9 a.m. to 5 p.m. Saturday ~ 9 a.m. to 4 p.m. Sunday

Boulder City's Longest Running Arts, Crafts and Family Festival

Produced by the Boulder City Chamber of Commerce ~ 100 Nevada Way ~ Boulder City, NV 89005
(702) 293-2034 ~ madison@bouldercitychamber.com ~ www.bouldercitychamber.com

Application Entry Deadline April 1, 2023 (additional fee \$50 after 4-1-23)

Welcome to the SPRING JAMBOREE. This outdoor festival is held in Glorious Clean Green Boulder City near City Hall in Bicentennial Park, Wilbur Square and Escalante Parks. This event is the major fundraising event for the Boulder City Chamber of Commerce and is filled with arts, crafts, antiques, music, pageantry, song, dance, classic cars and local businesses. This year will prove to be another weekend full of fun and laughter along with spectacular arts and crafts. And we must not forget the wonderful food we enjoy during any affair in the park.

Booth Options (all booth spaces in each park are 15 x 10):

Handmade Arts and Crafts are the flagship vendors at Spring Jamboree and are given priority placement and highlighted at this Festival. The lovely Wilbur Square is reserved for their talents and wares. This area is very shady, flat and green with easy access for load-in and out. All items for sale must be at least 51% handmade to be in this section. Example: purchased clothing must have hand-painted embellishments to qualify. Although this is not a juried show, the Show Committee will review all applications to make sure the correct booth option and category has been selected. You will be notified immediately if there is a problem with your application. Your booth assignment and maps will be sent by the first week of April. There will be judging and ribbons awarded to the winners in the handmade section. Judges will be looking for originality, excellence, design, creativity and craftsmanship. Only artists and craftsmen displaying their own original work will be eligible to be judged in the competition. If you are a new artist this year, please submit 2 pictures with your application—one of your product, and one of your booth setup for review. Please label the back of your photos with your name and business name. They will be returned to you with your gift bag at the Festival. Only one artist per booth will be accepted. Load-in is Friday at 6am and load-out is Sunday at 4pm.

Commercial Vendors are accepted at this event and will be part of the Chamber Showcase area featuring our supportive Chamber Member Businesses. The Bicentennial Park is reserved for these businesses and is near the main stage and performing area. Pre-packaged food is accepted and a copy of your Health District permit for sampling is required 10 days prior to the show date. Only one vendor per booth will be accepted. Load-in is Friday at 6am and load-out is Sunday at 4pm. No exclusivity is promised and we will not police competing booths. Handmade artists that request to be placed in this area will need to apply and pay at the commercial rate.

Antiques In The Park is a wonderful addition to the Spring Jamboree line-up of booth options. It too is a very shady area in South Escalante Park and is particularly an easy park for loading/unloading heavy furniture and larger items. There is no vendor parking in the spaces adjacent to the park, unless pre-arranged with the Show Producer. Only one vendor per booth will be accepted. Antiques set up begins at 9am on Friday and a Show Volunteer will be in your area.

Chamber Showcase~Member Vendors have the option to choose any of the booth selections, based on your category, at a reduced rate. You must be a member in good standing at the time you submit your application.

Display:

Exhibitors must provide their own booth set up and displays. Displays must be professional and neat in appearance. Each display must be set up and ready for guests by 8:30am both days. Displays must remain set up until 4:00pm on Sunday. Those not complying with this will not be permitted in future Boulder City shows. Live demonstrations are encouraged. Please let us know if you will be doing demos so that we can advertise this for you. **GENERATORS AND TENT STAKES ARE NOT PERMITTED.** Limited electrical power is available. Please contact the Chamber Office to see if this option is still available at the time of your application.

General Information:

The Spring Jam volunteer committee will be reviewing all applications as they come in and will immediately notify the applicant if there are any questions or concerns. In extreme cases where an application denial is required, an immediate refund will be issued and returned to the applicant. If you have any questions on the receipt of your application, you can contact our office at 702-293-2034 and ask for Madison, Office Manager, to resolve any concerns. Madison@bouldercitychamber.com

The “Check-In/Information” booth will be clearly marked with flags and is located in Bicentennial Park. It will be open at 6:00am on Friday. You will not need to check-in prior to setting up as your space number and maps will be included in your April Packet mailed to the address provided. However, if you have any questions, someone will be at the Information booth. This same booth will become the “Check-out/Sales Tax Collection” booth at 4pm on Sunday.

Your booth fee must be included with this application. The fee does **include** a \$25 non-refundable application fee. Please make checks out to Boulder City Chamber of Commerce. You can call the office with your credit card information, if you choose. If you cancel prior to April 1st, your fee minus the \$25 will be returned to you. Any cancellations after April 1st are not refundable and there are NO exceptions. All monies are committed at the time they are received to the promotion and presentation of this Festival. Returned checks result in an automatic disqualification of your application. There are no exceptions and your future ability to return to any Boulder City shows will be jeopardized. Participation in previous Boulder City festivals does not guarantee acceptance from year to year. No refunds for inclement weather or for non-compliance of Festival rules and regulations. All space fees include a \$10 per day fee paid to the City of Boulder City for your Temporary Boulder City Business License.

Exhibitors are responsible for the safety and liability of their own displays and product. You are responsible for the security of your work. The Chamber, volunteers and staff can not assume any responsibility for any loss or damage to any inventory, artistic works, display materials, or artist’s personal property for any cause whatsoever during the course of the event. Spring Jamboree can not be held responsible for any fraudulent transactions accepted during the event. Security will be provided by volunteer workers and a paid security company on Friday and Saturday from 6pm to 6am.

Exhibitors are responsible for loading and unloading their own displays and product. The use of event golf carts are no longer available to exhibitors. Please make sure to have prearrangements if your items are oversized. Bringing your own wagons, carts, dollies, etc are extremely encouraged for those that may need assistance.

Exhibitors are prohibited from distributing literature or promotional materials including, but not limited to, religious, fraternal, political or commercial organizations. Literature on the artist’s/craftmen’s work, shop or gallery is permitted.

No mechanically reproduced sound or music can be played without previous consent from producer. Your assigned booth number must be displayed at all times and the back emergency information completed. Booth space must be clean before leaving the park at the end of the show or a fine of \$25 will be assessed and future acceptance to any Boulder City festival will be jeopardized.

Electricity:

A limited number of spaces have been reserved as electric spaces with one 110 volt outlet. An additional charge of \$60 will be added to your application. If we can not accommodate your request, we will notify you.

Nevada Sales Tax:

You will receive the form “One Time Sales Tax Return” in your April Welcome Packet. You are responsible for the sales tax collected during the Festival. The payment of the taxes collected are due at 4pm on Sunday at the close of the show. They can be paid at the “Information Booth” between 4-6pm. Any vendor who fails to turn in a “One Time Sales Tax Return” will be reported to the Nevada Department of Taxation 10 days after the event closes. **All taxes paid must be in cash. NO CHECKS ACCEPTED FOR TAXES-NO EXCEPTIONS.** Those exhibitors with valid Nevada State Tax numbers simply need to print their number on the form, sign it and turn it into the Show Volunteers at the Information Booth at 4pm on Sunday.

Social Media-Online Marketing:

Please note on your application that we have asked for your Social Media Handles and Website. It is our intent to help market you via social media and drive more traffic to your website as well. So if you have a Facebook page, Twitter handle and Instagram accounts, please let us know how to find you, we’ll “like” you, follow you and hope that you will reciprocate as we spread the word about this great family festival.

SPRING JAMBOREE APPLICATION—702.293.2034—madison@bouldercitychamber.com

Booth Owner Last Name: _____ **First Name:** _____

Company Name: _____ **Website:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Social Media Handles: _____

I would like my Welcome Packet: _____ **EMAILED** _____ **MAILED USPS**

Phone: _____ **Cell #:** _____

Email: _____ **Vehicle License #:** _____

NV Sales Tax Permit #: _____ **How did you hear about us:** _____

Please mark appropriate box:

Handmade Arts/Crafts ___10' x 15' at \$295 ___10' x 30' at \$495 (These booth fees apply to Wilbur Park only.)

Category: ___Paintings/Photography ___Sculpture/Ceramic/Glass ___Fabric/Clothing ___Jewelry ___Metal/Wood

Please describe your art: _____

Commercial Vendor ___10' x 15' at \$425 ___10' x 30' at \$695 ___Electricity at \$60 (if available)

Category: ___Packaged Food ___Outdoor Adventure ___Other: please list _____

Please describe your product: _____

Antiques Vendor ___10' x 15' at \$150 ___10' x 30' at \$250 (**New larger size per booth**)

Chamber Member Vendor: Members in good-standing, any single booth above is just **\$100** or double for **\$200** (plus electricity). Please mark the box of the booth you are selecting with the letter **M** to indicate your selection.

Booth location preference: _____

Preferences are not guaranteed, but we do try our best to accommodate. Artisans will be in Wilbur Park unless they pay Commercial fee, Commercial will be in Bicentennial Park/Gym, and Antiques are in South Escalante Park.

When applying after the deadline of April 1, 2023, please add late fee. _____ **\$50 late application fee**

I have read and agree to all the necessary rules and regulations for this event. By signing, you release the Boulder City Chamber of Commerce, the City of Boulder City, the US Bureau of Reclamation, the US Post Office and all their above representatives, of all liability and responsibility for damages including, but not limited to, loss or injury suffered before, during and after Spring Jamboree as a result of the display of your work, equipment and materials and/or those of your fellow vendors and guests.

Signature: _____ **Date:** _____

FOR OFFICE USE

DATE RECEIVED: _____ SPACE # ASSIGNED: _____

CHECK #: _____ AMOUNT PAID: _____ Note: _____